



First Presbyterian Church of Sheridan, Wyoming  
Minutes of Regular Session Meeting

January 16, 2018

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The Session of First Presbyterian Church of Sheridan, Wyoming convened a regular meeting on Tuesday, January 16, 2018 at 7:01 p.m. in the Westminster Fellowship Hall. Pastor Hayden, Transition/Interim Pastor, moderated the meeting.

#### QUORUM

**Moderator:** Pastor Paul Hayden

**Ex Officio:** Dennis Heizer, Financial Manager, and CJ Clem, Minister to Youth and Children

**Elders present:** Carla White, Jeri Joy, Loren Ruttinger, Peggy Blaha, Teresa Williams, Kim Kozel, Beth Bailey, Tina Anderson, Janis DeVore, Doug Moore and Mary Ludemann

**Elders elect present:** Doug Beagle, Judy Garber, Jean Morgen, David Motsick, Tod Windsor, Gareth Dixon, Kathy Lundberg, and Linnet McGoodwin

**Elders absent:**

#### WORSHIP

Pastor Paul opened the meeting with prayer.

#### INTRODUCTION

Pastor Paul conducted a short discussion on the Book of Acts. He talked about how the eleven disciples of Jesus could have helped others to feel comfortable and welcome as they did their work of discipleship. He tied that to our task of making new elders feel comfortable, as we work to welcome them to do the work of our Lord and church. He talked about educating them for proper expectations, and placing people in the “right seat on the bus” in terms of assigning to appropriate committees.

#### AGENDA

The agenda was approved with a motion, seconded and carried.

#### CLERK'S REPORT

The Clerk's report and minutes of the last session meeting were approved as corrected. Carla White made a motion to give approval of the floor to elder-elects. This means they have permission to speak during the meeting, not vote. The motion was seconded and carried.

## **TREASURER'S REPORT**

Dennis Heizer, financial manager, presented the financial reports and explained them. The December Balance Sheet reflects the following:

Total assets:	\$3,812,024.39
Total liabilities:	\$ 49,566.58
Reserves (Retained Earnings):	79,369.41

The Treasurer's Monthly Report was also received and reflected the following:

December Income:	\$41,030.24
December Expense:	\$31,649.00
December Net GAIN:	\$ 9,381.24
YTD Net Loss:	- \$ 4,945.57

All reports were electronically received by elders for the first time. Some errors of transmission were evident, but can be easily corrected. Elders will print their own reports for each meeting unless there is a problem they cannot do so. In that event, our church secretary will supply a copy.

## **COMMITTEE REPORTS**

### **Budget Finance & Stewardship** January 9, 2018

Oral and written reports were presented by Beth Bailey. Session action requested:

1. Accept financial reports as presented. The motion carried and the reports were accepted as presented.

Beth informed session of the sale of our gold coins. Total realized from the sale was \$15,469.00. This amount was taken into income and will be transferred to Reserves in the calendar year 2018 to replace money taken from reserves during 2017. Dennis Heizer will obtain figures for an amount to be taken from the Endowment Fund in 2018. The figures will be calculated on year-end fund balance and current insured value of the church building to dictate the actual withdrawal possible.

### **Personnel** January 9, 2018

No written report was presented. Teresa Williams reported that our maintenance man Nathan Hayes, has resigned. We are looking for a replacement to fill the position.

1. No session action was requested.

### **Fellowship** January 9, 2018

Kim Kozel reported. No session action was requested. Please refer to the written committee report for detail on activities. Upcoming activities will include Bar J Wranglers, PIGGS, Couples

Paint Post, Folk Dance, Cookie Bake-Off, and Ash Wednesday service. Pastor Paul noted that the Fellowship Committee has done an excellent job of promoting a variety of fun events for everyone this year.

### **Properties** January 9, 2018

Doug Moore presented a written and oral report. No session action was requested. He reported the purchase of some miscellaneous tools necessary for maintenance, all of which fall within budget of the committee. Doug also reported that we have secured an agreement and contract with Lee Metal Works for maintenance on our HVAC systems. Doug also informed session that he is friends with Alex Lee, employee of Lee Metal Works, and asked for approval from session members in light of that fact. Approval was given with no opposition from any session member. He asked this information to be a part of session minute records.

### **Membership and Evangelism** January 9, 2018

Mary Ludemann reported and referred to the written report and also gave an oral report. Session action was requested as follows:

1. Motion to remove Bill Davis from the church rolls as he has entered the church triumphant. The motion carried.

Mary reported that Tina Anderson will be coming to serve on the Membership Committee.

### **Mission and Outreach** January 9, 2018

Peggy Blaha reported and referred to the written report. The committee requested no session action. Peggy reported that sales are good for our "Just Coffee" program. Members will be asked to volunteer to purchase coffee for Coffee Fellowship on Sundays. When they do, their name will appear on a small chalkboard in the room noting they purchased the coffee for use that day. Peggy also asked elders to reflect on the division and percentages of Mission Monies and how they are directed. The monies go either to GA or Presbytery. Last year our divisions were 40/60%. The question is whether we want to keep more of the money closer to home and go with splitting 20/80 %. The question was not answered, but she left members to ponder it for later action.

### **Worship** January 9, 2018

Loren Ruttinger reported. No session action was requested. Loren reported that Tammy Mitchell (ordained minister) will fill the pulpit on Feb. 4<sup>th</sup> and serve communion. He reported the Bar J Wranglers will sing on Jan. 28<sup>th</sup>, as they are performing on that date at the WYO Theater as well. He reported that a possible Liturgical Arts Committee may be formed in the future. The responsibility of the committee would be to organize decoration of the Sanctuary. The piano in the sanctuary is in need of tuning and will be done in late spring. There will be a Super Bells even hosted in Sundance on Feb. 3<sup>rd</sup>. Peggy Blaha has offered to do usher training for new elders.

**Christian Education** January 9, 2018

Janis DeVore reported. A written report was presented as well as oral one. She reported an adult Sunday School began on January 7<sup>th</sup> at 9:00 to 9:45, and run for a 20 week period. Study will begin on the book of Acts. CE will also sponsor a silent auction at the Chili Cook Off on January 21<sup>st</sup>, and she reported that donations must be in by Jan. 18<sup>th</sup>. We are looking forward to possibly having a joint Vacation Bible School with other churches this summer.

1. No session action was requested.

**Presbyterian Women** January 9, 2018

No report was presented.

**C.J. Clem, Minister to Youth and Children Report** December 2017

C.J. presented an oral and written report. She reported that set up will be Thursday for the Chili Cook Off. The Legacy Baby Bottle program was discussed. This has been done in the past, and Janis DeVore offered to head it up again. A motion was made, seconded and carried for her to do so. There was discussion on the recent lock-in for youth. It was suggested that there be more than one adult in attendance due to possible liability with only one person. CJ agreed to this arrangement in the future. She indicated it is hard to get parents to agree to assist with the lock in. She stated the Chili Cook-off will include a silent auction to raise money for Camp Story tuition for children. The chili cook-off proceeds will benefit a kid's mission trip.

**Pastor Paul's Report** December 2017

Pastor Paul presented an oral and written report. Paul Paul noted a large number of contacts on his activity report, including meetings, worships, counsel, classes, visits, and other contacts. Paul is currently teaching a study class on the Book of Acts. Additionally, he is working on our new website with Ted Knapp and Alicia Ford.

**Other Business**

Pastor Paul asked for new elders to consider and indicate to him what committee they would like to serve on. The assignments will take place soon.

**CAMP STORY DISCUSSION**

No report was given. Alicia Heizer, director, was not in attendance.

**REFLECTION**

**WORSHIP**

The business portion of the meeting adjourned at 8:20 and Pastor Paul asked elders to come into the Sanctuary for a time of worship and spiritual renewal. His discussion with elders centered on spiritual leadership, vision of the church, and vision vs. mission as we begin the

work that the Mission Study Committee will encompass. Pastor Paul closed the meeting with prayer.

**SESSION ADJOURNED**

The meeting adjourned at 9:05.

**ATTEST:**

A handwritten signature in cursive script, reading "Carla J. White". The signature is written in black ink and is positioned above a horizontal line.

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Carla J. White, Clerk of Session