

First Presbyterian Church of Sheridan, Wyoming
Minutes of Regular Session Meeting

June 20, 2017

The Session of First Presbyterian Church of Sheridan, Wyoming convened a regular meeting on Tuesday, June 20, 2017 at 7:04 p.m. in Westminster Fellowship Hall. Pastor Paul Hayden, Transition Pastor, moderated the meeting.

QUORUM

Ex Officio: Financial Secretary, Dennis Heizer

Absent: C.J. Clem, Minister to Youth and Children

Elders present: Jon Botten, Kim Kozel, Jerry Saunders, Carla White, Peggy Blaha, Jeri Joy, Doug Moore, John Lundberg, Tina Anderson, Mary Ludemann, Janis DeVore, Loren Ruttinger, Beth Bailey and Dennis Schreffler

Elders absent: Aaron Gray, Bryan Luedtke, Teresa Williams, Sam Herring, Linda Luegge

WORSHIP

Pastor Paul opened the meeting with prayer.

INTRODUCTION

Pastor Paul led a discussion on the Gospel of Matthew 10, 24-39 and led discussion from session members on interpretation of verses, meaning and instruction points.

AGENDA

The agenda was approved. The motion was made by Mary Ludemann, seconded by Janis DeVore, and carried.

CLERK'S REPORT

The Clerk's report and minutes of the last meeting were approved. A motion was made by Mary Ludemann, and seconded by Janis DeVore and carried. It is noted that there will be no July session meeting, and the August session meeting date will be changed from August 15th to August 22nd. A motion to change the date was made, seconded and carried.

TREASURER'S REPORT

The financial reports were received. A motion was made to accept them by Doug Moore, seconded by Dennis Schreffler, and carried. Dennis Heizer presented and explained them. He reported a gain for May of \$8, 669.07 and a YTD loss of \$3,451.85. The May 2017 Balance Sheet reflects the following:

Total assets:	\$3,826,318.56
Total liabilities:	\$ 60,438.36
Reserves (Retained Earnings):	81,298.06

The Treasurer's Monthly Report was also received and reflected the following:

May 2017 Income:	\$20,381.43
May 2017 Expense:	\$29,050.50
May Net Income:	-\$ 8,669.07
YTD Net Loss:	\$ 3,451.85

COMMITTEE REPORTS

Budget Finance & Stewardship June 13, 2017

Beth Bailey reported and referred to the written report. The following motion was made by committee:

1. A motion to create a new line item in Special Funds with the name Suicide Prevention Workshop, and transfer \$4,500.00 from account 2115.30, Memorials & Columbarium, to that special fund for CJ Clem for the speaker and other costs involved in presenting the Soul Shop, a suicide prevention workshop training. Any left over money will be transferred back to reserves. CJ believes that most or all of the cost of the workshop will be made up with fees for attendance.

Beth has requested from committee that a list of undesignated memorials be presented at their August meeting and decisions be made by committee and session, as to how to best use the funds. Dick Birkholz has agreed to peruse those accounts and contact family members if necessary, in order to perhaps consolidate them into other church accounts for more immediate use. Organ maintenance is one suggestion, along with others. The committee examined the latest report on our Endowment Fund monies.

Personnel June 2017

No report was presented to session. There was no meeting of the committee in June.

Fellowship June 20, 2017

Kim Kozel reported. Please refer to the written committee report. Upcoming activities include two golf outings, Hunt Mountain Flower Walk, and a Fort Fetterman Battlefield Walk. Other activities are listed on the written report and will be fall activities.

Properties June 13, 2017

Doug Moore reported. He reported we have received two bids for flooring for the kitchen and fellowship hall. At this time, we plan to only replace the kitchen flooring due to cost. The bid will be awarded to Interior Image for \$2,302.98. The stove will be reinstalled by A Plus Plumbing, once the flooring is complete. Monies to pay for the flooring and recent blinds purchase will come out of the Endowment fund money. The lighting is now complete in the sanctuary and money for payment of the project will come from reserves.

The church is still seeking a maintenance man. His duties will not include inside cleaning. Properties will be part of the hiring and monitoring process, along with Personnel and the employee will report to CJ Clem. The position will be for 20-25 hours per week and will pay around \$15.00 per hour. We currently have another person who is cleaning, and this is a 10 hour per week job. These will be separate jobs in the future. There is a schedule in place for bringing the cleaning up to date.

Discussion was held on Long Term and Short Term Building Use Policy. Head Start has again contacted us about using the building for their program for a period of one year. Session members advocated for an open policy for church use. We discussed and tried to determine our philosophical issue for the church, not closing it, and offering for outside work. The church is an underused building. Peggy Blaha asked that we pray on it first, Pastor Paul led the prayer, Peggy Blaha and Carla White also responded with prayer. Jerry Saunders also stated its use should fall under missions.

The following motion was made after these prayers and discussion:

1. Beth Bailey moved that we open the church for long term and short term use, subject to review, and for local mission purposes. The review will be on a case by case basis with long term use cases to be subject to session approval. Short term use will be approved by committee. All use must fit in the broader mission of the church. The motion was seconded by Jon Botten and carried. A sample Church Use Form and a Building Fee Schedule was passed out to members.

Membership and Evangelism June 13, 2017

Mary Ludemann reported and referred to the written report. The following request by way of motion came from committee:

1. Remove Lois Morton and Marge Jenrich from our membership church rolls, as they have entered the church triumphant. The motion carried to remove them from rolls.

There will be an informational class on July 1st from 9-12, with lunch to follow. This is for people interest in learning more about the church and perhaps becoming members. The committee is over their budget this year due to church advertising in the Destination magazine, and also becoming a Chamber member, and purchasing a plaque in connection with that.

Mission and Outreach June 13, 2017

John Lundberg reported and referred to the written report.

The following committee motion was presented to session:

1. The Mission Committee seeks approval to commit First Presbyterian Church to assume a Meals on Wheels route for a period of one year on Thursdays. Persons may sign up to serve, and depending on the number who sign up, you will serve however frequently on a rotating schedule. Terri Hayden will provide training and informational packets.

Discussion centered on where our coffee is purchased. We have elected to serve Cafe Justos' coffee and any price difference will be picked up by the committee unless we have other persons who wish to donate.

Janis DeVore is stepping down as the leader for the Angel Tree Project. We will be seeking another leader to replace her. CJ Clem will be leading a mission trip to Fort Laramie with two youth to help with a mobile VBS. She also informed us that our local Headstart Program is looking for a new temporary home for about a year. We are considering their request based on our short and long term use policies.

Worship June 13, 2017

Loren Ruttinger reported. The following motions were presented:

1. A committee motion was presented to have all of the bells serviced. One of the bells is in need of repair and the committee felt this would be a good time to service all of them since they have not been done since 2011. Apparently, bells should be serviced every eight years. Total cost would be about \$3,000.00. The motion was defeated with a unanimous vote.
2. A second committee motion was made that we send one bell which needs repaired, in for repair. Cost of the repair would be about \$100.00. The motion carried. Perhaps we will be better prepared financially to have all bells serviced next year.

Discussion was held on fixes that have been made on the AV system, and also on piano and organ maintenance, and additionally, a need for an account set up to budget for maintenance on all musical equipment. The Worship Committee recommends that a budget be established for servicing of the bell choir on an 8 year cycle. The budget would plan for up to \$5,000 of the service fees the next cycle: therefore, \$625 would be saved per year in the 8 year cycle. The bells would be serviced in 2018, and again the next year for service would be 2025.

Christian Education June 13, 2017

Janis DeVore reported. She reported CJ Clem is moving forward with plans to host the Soul Shop for Youth (suicide prevention training) in August. It will be open to all church leaders and others in the community, and each will pay a fee to attend.

October 8th is the kick off of the church wide small group study entitled “What do Presbyterians Believe?” It will last six weeks and will cover 10 core beliefs the first two weeks, then will address church leaders, then two weeks on spiritual gifts, and conclude with a yet to be determined topic. All bible study groups will become small groups of around 12 persons.

Other activities are noted in the written report.

Nominating Committee June 2017

Carla White reported on behalf of the committee that they chose to not replace Chad Quarterman on session until year end. The decision was offered as a motion from committee and it carried.

Presbyterian Women June 2017

No report was presented.

C.J. Clem, Minister to Youth and Children Report May 2017

C.J. was absent, but a written report was presented. CJ is on a mission trip to Ft. Laramie with two youth. Her report reflected on many activities including camp, mission trip, Soul Shop and fall LOGOS. Her report outlined costs of Soul Shop.

Pastor Paul’s Report May 2017

Pastor Paul presented a written report and oral report. He listed 75 events in which he participated this month. These included visits, church related events, community events, Presbytery, Worship, classes, counsel and a funeral. Additional other activities were not counted but included a men’s retreat in Jackson, Lunch Together, and a conversational set up for web redesign of our church webpage.

Pastor also discussed an individual church member’s needs as related to upcoming surgery and recovery and how the church can best help. We discussed agency coordination and help for the person as well. He also asked for individuals who may be interested to assist on a web-design team for redesigning our web page.

Additionally, he led a discussion on the transitional pastor process as he sees it unfolding. He handed out a Transitional Ministry Projection sheet with a timeline to session members for our consideration and information.

Pastor Paul also asked session members for healing prayers for these people; Pat Gallagher, CJ Clem’s father, Joanne Kemper and also for Camp Story.

Other Business

None

CAMP STORY DISCUSSION

It was reported there are 52 kids tentatively preregistered. The Camp currently has 3 male counselors, 2 female counselors, and an on call nurse. Recently an assistant for the director has been hired for work on the 100th anniversary this summer in August and work as an office assistant. Bathrooms have been installed in the Gillette and McClure cabin. Work and planning is ongoing on the anniversary celebration for the camp. Calls are out for cook team leaders and parking attendants for the days involved. There are currently nine rental dates booked throughout the summer.

REFLECTION

WORSHIP

Pastor Paul Hayden closed the meeting in prayer.

SESSION ADJOURNED

The meeting adjourned at 9:20.

ATTEST:



Carla J. White, Clerk of Session