

First Presbyterian Church of Sheridan, Wyoming  
Minutes of Regular Session Meeting

March 21, 2017  
MEETING

The Session of First Presbyterian Church of Sheridan, Wyoming convened a regular meeting on Tuesday, March 21, 2017 at 7:01 p.m. in Westminster Fellowship Hall. Pastor Doug Melius moderated the meeting.

**QUORUM**

**Ex Officio:** Pastor Doug Melius, and Financial Secretary Dennis Heizer, C.J. Clem, Minister to Youth and Children

**Elders present:** Jon Botten, Linda Luegge, Janis DeVore and Kim Kozel, Jerry Saunders, Carla White, Teresa Williams, Peggy Blaha, Beth Bailey, Jeri Joy, Loren Ruttinger, Doug Moore, John Lundberg, Tina Anderson, Dennis Schreffler, Sam Herring, Mary Ludemann

**Elders absent:** Aaron Gray, Bryan Luedtke, Chad Quarterman

**WORSHIP**

Pastor Doug opened the meeting with prayer.

**INTRODUCTION**

A discussion was held on membership matters which are a concern of session. Several questions were asked by session members. Jon Botten moved that our confirmands be admitted to the congregation. The motion was seconded by Linda Luegge and the motion carried.

The **AGENDA** was approved.

**CLERK'S REPORT**

The clerk's report and minutes of the last meeting were approved. A motion for approval was made by Jerry Saunders, seconded by Mary Ludemann, and carried.

**TREASURER'S REPORT**

The financial reports were received, and Dennis Heizer presented. He reported a loss for February of \$7,344.53 and a YTD gain of \$6,235.95. The February 2017 Balance Sheet reflects the following:

Total assets:	\$3,839,292.11
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Total liabilities:	\$ 51,294.11
Reserves (Retained Earnings):	99,965.27

The Treasurer's Monthly Report was received and also reflected the following:

February 2017 Income:	\$20,384.15
February 2017 Expense:	\$27,728.68
February Net Income:	- \$ 7,344.53
YTD Net Income:	\$ 6,235.95

## COMMITTEE REPORTS

### **Budget Finance & Stewardship** March 14, 2017

Beth Bailey reported and referred to the written report. She reported a February loss of \$7,344.53 with a YTD gain of \$6,235.95. Perhaps the February loss can be attributed to the fact there were five Sundays in the month of January and of course, fewer in February. Income in January was \$ 41,359.36, an unusually large number, as opposed to the \$20,384.15 in February. However, there still remains a YTD gain \$6,235.95. The valuation of our church building has been updated to \$3,023,000.00. Dennis reported that the church articles of incorporation allow for when the Endowment Investment account valuation surpasses 10% of the building valuation, we can make a withdrawal from the account in a percentage amount we determine. We will get the current value of the Endowment Investment account, so a determination can be made at next meeting if a withdrawal can/will be made.

### **Personnel** March 14, 2017

Jon Botten reported. He referred to the written report. He reported that Jim Lyon will become a new member on the committee, replacing Jim Blaha. He was provided an Employee Personnel Handbook and was advised of his responsibilities. Things are going well with personnel. Interim Pastor Paul Hayden should arrive in Sheridan around April 17<sup>th</sup>, and will begin work around April 25<sup>th</sup>. His wife will relocate around March 27<sup>th</sup> along with their household belongings. The committee is expected to get together with them for a "get to know you" pizza party shortly after they arrive.

### **Fellowship** March 14, 2017

Kim Koziel reported. Please refer to the written committee report. A farewell and retirement program and dinner will be held for Pastor Doug, Robin and family on April 2<sup>nd</sup>. Easter activities are listed on the written report and will include sunrise services, potluck breakfast and the regular worship time. Confirmation will also happen on Easter Sunday. There are eleven confirmands, and three of those will be baptized. Other activities are listed on the written report as well.

### **Properties** March 14, 2017

Doug Moore reported. He reported on issues of replacement of door handles on the outside doors of the fellowship area, to make them ADA compliant. Additionally bathroom handles will be replaced as well. A discussion of two bids to replace computers for CJ Clem and Sue Storey occurred. The bids came in around \$2,900. There is also money available from Presbytery to assist with the purchase, although the amount is not yet known. We will inquire of Pastor Paul Hayden to see if he has his own computer. A discussion of the lights in the worship hall occurred. They need replacement as they are burning hot and destroying wiring. It was agreed they should be replaced. Work in the sanctuary falls under the responsibility of the worship committee. Doug Moore made a motion that the committee come back with three bids for replacement of the lights and we move forward with replacement. It was seconded by Jon Botten and the motion carried. Other repair items are listed on the written report.

### **Membership and Evangelism** March 14, 2017

Mary Ludemann reported and referred to the written report. A motion from committee was made and carried to remove the name of George Harper from the church rolls as he entered the church triumphant on March 4, 2017. There will not be a new member class this spring. College students and visitors will now receive newly made postcards from the church as they visit our church, or go to school.

### **Mission and Outreach** March 14, 2017

Peggy Blaha reported and referred to the written report. The committee welcomed new member, Darcy Lyon. The committee recently paid for Advanced Placement Exams for a needy student at Sheridan High School in the amount of \$195.00. It is likely that we may serve coffee from Frontera de Cristo for serving at Sunday fellowship. Other detailed mission issues appear in the written report, particularly with one missionary we have supported in the past, Pam Schubert. The committee will come back and report again on her circumstance in the future.

### **Worship** March 14, 2017

Loren Ruttinger presented an oral report, as well as the written report. He reported that the confirmands will be confirmed on April 16<sup>th</sup>. The confirmands are Brandon Fitzpatrick, Ally Baxter, Izabel Clem, Rudy Osborne, Nathan Fitzpatrick, Katie Turpin, Jack McMahan, Aiden Milne, Zachary Luedtke, Nathanael Heronimus, and Carter Steidley. We will have three baptisms as well on that date. He also reported there will be a baptism on March 19, 2017 of Christina Mae Araas (Lorrie Ledgerwood's granddaughter) This will occur before session approval, as Pastor Doug is leaving. He reported on various other musical activities as they relate to Easter services, and are detailed in the written report. CJ Clem will preach on April 23<sup>rd</sup>, before our interim pastor arrives. There will be a cake reception to welcome our interim pastor on April 30, 2017.

### **Christian Education** March 14. 2017

Janis DeVore reported. It was reported that there are eleven youth in the confirmation classes. They are listed under the Worship Committee report and the report of CJ Clem. Adult studies are coming along well. The committee discussed surveying parents of Sunday School kids to find ways to increase attendance. Bibles have been ordered for confirmands and a graduating senior. The theme for this year's vacation bible school is "Deep Sea Discovery."

### **Presbyterian Women** March 2017

No report was given.

### **C.J. Clem, Minister to Youth and Children Report** March 2017

C.J. referred to her written report and reported on many activities. There are eleven confirmands and they are Brandon Fitzpatrick, Ally Baxter, Izabel Clem, Rudy Osborne, Nathan Fitzpatrick, Katie Turpin, Jack McMahan, Aiden Milne, Zachary Luedtke, Nathanael Heronimus and Carter Steidley. Senior Sunday will be May 7<sup>th</sup>, with Colton Williams, Nathanael Heronimus and Jacek Aksamit graduating. The last Logos meeting of the season is March 15<sup>th</sup> with gold fish races. Many other activities are shown on the written report.

### **Pastor Doug's Report** March 2017

Pastor Doug presented a written report and referred to it. Doug noted the upcoming events of Holy Week. April 16<sup>th</sup>, Easter Sunday will be his last day and he and Robin will leave Sheridan shortly after. Our church will host the Ministerial Association for their one page sermonettes on Good Friday Worship at 12:00.

### **Other Business**

### **CAMP STORY DISCUSSION**

C. J. Clem reported there was a camp commission meeting today at Camp Story. There are 43 kids preregistered. She reported that the Camp is looking for camp counselors and perhaps someone to act as a nurse/counselor. Additionally they are looking for an administrative assistant for the camp director. Camp Story will celebrate its 100<sup>th</sup> anniversary this summer in August. There is a tentative fundraiser and decade dress dance planned. Camp Story tee shirts will be sold at the Spring Gathering.

### **REFLECTION**

A pastor roast for Pastor Doug was led by Carla White, Clerk of Session. Session members had the opportunity to roast Pastor Doug or give reflections of praise and memory for an enjoyable time for his last session meeting.

**WORSHIP**

**CLOSED WITH PRAYER**

Pastor Doug closed the meeting in prayer.

**SESSION ADJOURNED** at 9:15 p.m.

**ATTEST:**

A handwritten signature in cursive script, appearing to read "Carla J. White".

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Carla J. White, Clerk of Session