First Presbyterian
Church of Sheridan

First Presbyterian Church of Sheridan, Wyoming
Minutes of Regular Session Meeting

November 19, 2019

The Session of First Presbyterian Church of Sheridan, Wyoming convened a regular meeting on Tuesday, November 19, 2019 at 7:08 p.m. in the Westminster Fellowship Hall. Pastor Karl Heimbuck moderated the meeting.

QUORUM

Moderator: Pastor Karl Heimbuck

Ex Officio: Dennis Heizer, Financial Manager

Elders present: Tina Anderson, Doug Beagle, Beth Bailey, Brett Burtis, Shelley Cundiff, Carol Davis, Howie Fitzpatrick, Jeri Joy, Cheryl Kelsey, Beth Lenz, Kathy Lundberg, Linnet McGoodwin, Jean Morgen, Doug Moore, Chris Smith, Kim Wells, Teresa Williams, and Tod Windsor

Elders absent: Judy Garber, Jerilea Phillips,

Others present: CJ Clem, Coordinator of Family & Student Programs, and Susan Smith, Clerk of Session

WORSHIP

Hymnals were passed out. Pastor Karl requested elders to look through the hymnal and/or consider favorites not included in the church hymnal. Then he asked, "What hymns speak to you deeply?" Elders and others responded with their favorites, and shared what they meant to them.

AGENDA

The agenda was presented. It was seconded and carried.

CLERK'S REPORT

The Clerk's report and minutes of the last Session meeting were approved as stands.

TREASURER'S REPORT

Dennis Heizer presented the financial reports and explained them. The October Balance Sheet reflected the following:

Total assets:	$3,997,737.79

Total liabilities:	$94,254.30
Reserves (Retained Earnings):	$56,365.30

The Treasurer's Monthly Report was also received and reflected the following:

October Income:	$28,377.45
October Expense:	$27,590.49
October Net Gain:	- $786.96
YTD Net Gain:	$24,979.82

Vouchers:

Vouchers for December are due in by the 25th, and check will be dated the 31st.

PNC:

The PNC finances are done. The excess funds will go into reserves. Paperwork will be done to show the move.

Budgets for 2020:

The spreadsheet for the preliminary 2020 Budget was passed out. The increase in income was projected as $8,000. The 2019 and 2020 budgets were set to a net income of $0.00.

A discussion followed: How Session had initiated the budget as it was built from the committee levels up. The tumultuous year of transitions made predictions hard to measure. Excess at the end of the year would end up in reserves.

COMMITTEE REPORTS

Budget Finance & Stewardship November 12, 2019

Beth Bailey presented oral and written reports.

Motion to accept financial reports as presented was made, seconded, and carried.

Motion to accept preliminary 2020 Budget as presented was made, seconded, and carried.

Mission and Outreach November 12, 2019

Doug Beagle presented oral and written reports.

No Session action was requested.

Christmas Angel Program would be presented next Sunday.

Christian Education November 5, 2019

Shelly Cundiff presented oral and written reports.

No Session action was requested.

Sunday School:

No young kids in Sunday School as the kids attending moved on to adult Sunday School.

Church wide study, *Adverbs for Advent*, for small groups will start in December.

Membership and Evangelism November 13, 2019

Tina Anderson presented oral and written reports.

No Session action was requested.

Rolls:

Current membership count: 296.

Personnel November 12, 2019

Theresa Williams presented oral and written reports.

No Session action was requested.

New personnel:

Juanita Wardell started as Administrative Assistant.

RPM was contracted for cleaning.

Search for Nursery Supervisor and attendant is in progress

Properties November 7, 2019

Doug Moore presented oral and written reports.

No Session action was requested.

Church doors:

Need to resolve who opens the doors when the Pastor is gone.

Doors are open at 7:30 till 11:30 on Sunday.

In December meeting, Properties committee will be asked to look into making doors simpler to lock/unlock.

Red Cross:

The Use Facility Agreement with Red Cross, Properties, and Worship was signed. It entails training to open shelter on our own with emergency management.

Doug Beagle expounded on need: Shelter manager. Food prep. Dorm. Check in.

First of the year, they expect to hear more.

Expansion:

Ron Patterson's 2009 expansion plan for the Fellowship Hall will be revisited.

Current Hall space is limited. An expansion will accommodate church growth and use for the community and ministries (memorials, weddings, events, …)

Boiler:

Bids for new boiler should consider plans for future expansion of the facility.

Capital Campaign:

Church hasn't had a capital campaign for 20 years. It was considered to plant a seed in the congregation for such a campaign to accommodate building needs, church growth, and ministry to the community.

Technical and Communications November 3, 2019

Chris Smith presented oral and written report.

No Session action was requested.

Equipment:

They approved getting rid of broken equipment, resolving feedback issues with new mics, considering purchase of new wireless handheld mics for sanctuary in new budget.

Presbytery Tech Grant of $1200 was available for mics

Tracking:

There's a need to coordinate with Finance/Office in tracking warranties of new purchases and service agreements.

Website:

Ted Knapp tasked to get sermons posted.

Office software:

For transition from Windows 7 to Windows 10, Juanita needs to provide a list of programs to be reinstalled, so that Biz Tech will not lose anything.

Future of Tech Committee:

If Tech items are transitioned to operations, will there be a need for a Tech Committee?

It was suggested that Tech could function as a service to other committees as an advisor/consultant. Decision will be delayed for 2020 when it can be part of a larger conversation among the committees.

Karl suggested all committees will be reviewed in 2020.

Worship November 13, 2019

Linnet McGoodwin presented oral report.

No Session action was requested.

Christmas Eve:

Ushers are needed for 5:00 pm and 8:00 pm services

Blue Christmas:

An ecumenical service will be held on December, 18 at 7:00 pm at the Methodist Church to offer a space to grieve during this season.

Music:

Bell choir will perform a prelude for the service.

Tree:

Chairperson is needed to decorate the church Christmas tree

Fellowship November 12, 2019

Jeri Joy presented oral and written reports.

No Session action was requested.

Halloween:

Truck or Treat with the LDS Church was a success, and another is planned for next year.

Christmas Tree:

Friday, November 29: Annual Christmas tree cutting at Dick Birkholtz cabin

Saturday: Tree set up in sanctuary after the Blaha wedding

Entertainment:

Trolly rides. Gingerbread house decorating. Hockey games.

C.J. Clem, Coordinator of Family and Youth Programs November 2019

CJ Clem present oral and written reports.

No Session action was requested.

To list of activities was added December 5th Blood Drive with cookies.

Pastor Karl's Report November 19, 2019

Pastor Karl presented a written and oral reports.

Plans:

Continuing Education gathering with clergy group in New Orleans, March 1-4, 2020.

Trent Symposium in Roanoke, VA on March 27 – April 1, 2020.

Visual Art:

Imaging Something New: Reverend Lisle Gwynn Garrity would lead congregants in creating art for worship and spiritual study throughout the year, Advent 2020 – Reign of Christ Sunday 2021. Cost could be covered by grants.

Motion to start process to request grants. It was seconded and carried.

Congregational meeting:

Meeting to be called on December 8, 2019 after the 10:30 service to elect new elders for 2020.

Motion made, seconded, and carried.

UNFINISHED/NEW BUSINESS

None

SESSION ADJOURNED

Motion to adjourn was made, seconded, and carried.

Prayers:

Pastor Karl and Beth Bailey prayed us out.

The meeting was adjourned at 8:50 p.m.

ATTEST:

Susan K. Smith, Clerk of Session